

**DRIVING
THE
FUTURE**

MAKE YOUR NEXT
MOVE WITH US

**SEW
EURODRIVE**

SEW-EURODRIVE is a global player that keeps things moving with pioneering technologies and tailored solutions in the fields of drive and automation technology. We owe our success worldwide and across many industries to over 22,000 employees in 58 countries.

Help us shape the future. Our location in Egypt, is looking for an **Logistics Coordinator**

As a member of SEW-EURODRIVE, you will benefit from excellent career prospects in an exciting technological growth industry. Work independently to provide our customers with optimal solutions and continue developing your skills.

Your tasks

- Prepare and verify shipping documentation (invoice, packing list, BL/ AWB).
- Schedule and coordinate all inbound and outbound shipments.
- Ensure compliance with Egypt customs, and international trade regulations.
- Act as the primary contact for customers regarding shipment schedules, delivery updates, and logistics queries.
- **Other responsibilities:**
 - Prepare and share internal reports on sales orders, shipment status, and delivery timelines.
 - Track inventory movement and ensure alignment with internal systems.

What we offer

- Attractive salary package
- Housing and transportation allowances
- Plane ticket to home country
- Health insurance

Sounds interesting?

Apply online now www.sew-eurodrive.ae/career or through Email info@sew-eurodrive.ae

We look forward to your application!

Your qualifications

- Aware of import/export custom requirements
- Bachelors degree
- Experienced in the similar kind of role for minimum of 1-2 years
- Aware of Egypt rules and regulations, Incoterms 2020, Letter of Credit, Cash against documents, Bank Guarantees, CargoX.
- Experience in working with CRM , SAP
- Very good knowledge of Microsoft Office tools such as Outlook, Word and Excel
- Experience with Egyptian customs EDI system (Nafeza platform)
- Result oriented, able to prioritize tasks, quick and efficient, able to multi-task
- Flexibility to work outside the regular working hours - if required
- Fluent in Arabic and English language

Do you have any other questions?

Just call +971 4 8086500 or email us info@sew-eurodrive.ae for further information.